Parent Handbook

Good Times Guaranteed!

Good Times

summer day camp

Business Office / Mailing Office
300 Waukegan Rd., Glenview, IL 60025
Phone: (847) 729-4884
Fax: (847) 729-4463
E-mail: Glenview@goodtimesdaycamp.com

Family Day

Date
Thursday, June 15th

Time
5:00—7:00pm

Place
St. Catherine Laboure School — gymnasium
3425 Thornwood Ave., Glenview, 60026

*gymnasium is behind the school

Agenda
- Receive Camp Gear
  (shirts, bag, towel, water bottle, and money holder)
- Meet Counselors and Staff
- See Camp Groupings
- Review Medicals
- Ask Questions
- Discuss Concerns
- Purchase Fun Stuff — sweatshirts, hats, concession wristbands, extra shirts, etc.

Campers who do not attend Family Day will receive their camp gear on the first camp day they attend.

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Welcome

Welcome to Good Times Summer Day Camp. We are confident that you have selected the very best program available, and we will do anything and everything possible to make this a wonderful and memorable summer.

PLEASE REVIEW THIS HANDBOOK IN IT'S ENTIRETY

Our Goals This Summer:

BE SAFE!

We know that you are entrusting us with your child, and we understand the responsibilities that entails. Throughout each day we take extra precautions to ensure your child's well-being. Special attention is always given to staffing, security, swimming, field trips, medical needs, and hydration.

HAVE LOTS OF FUN!

We are going to pack every day with fun-filled activities. Every camper is going to have "Good Times"! Help your camper get the most out of summer by being involved with his/her camp experience. Join us for a field trip, read our newsletters, spend time with your camper in the mornings and afternoons, shoot some hoops, watch for pictures on the photo board, dress him/her for special days, etc. There are many ways to get involved - Just Do It!

Camp Director

Dave is the head director of Good Times Camp and has been part of Good Times since its inception in 1979. If this Camp Handbook does not answer all of your questions regarding Good Times, please feel free to contact him. He can be reached by phone at (847) 729-4884 or by email at Dave@GoodTimesDayCamp.com. Dave spends most days with the camp and is always available to help with your camp needs. During camp you can always speak to him in person at our main base from 7:30 - 9:00am or 4:00 - 5:30pm.

Communication

With the proper communication, we will ensure a wonderful summer experience for all. Please keep the following in mind:

Parent / Camper Communication - Please review this handbook and stress its importance with your camper. Please speak to your camper on a daily basis about camp. This will help alleviate any potential problems in their early stages.

Parent / Counselor Communication - Please make time to frequently speak with your child's counselor. This will allow you to inform the counselor of any special needs your camper may have. This will also allow the counselor time to adequately review your child's camp experiences with you.

***Emails, cell phone calls, and texting are encouraged between parents and counselors. Please see staff profiles for counselors contact info.**

Parent / Director Communication - Please remember that our camp directors are here to speak with you at any time. If you ever have any special questions, concerns, or fears, never hesitate to speak with one of us.

Camp Phone: 847-729-4884

Dave@GoodTimesDayCamp.com

Staff / Ratios

Good Times prides itself in the safe, fun-filled environment which it provides for its campers. Camper to counselor ratios are kept low in an effort to maintain safety. We also have assistant counselors and Gophers (older campers) to help groups as needed on a daily basis. Also, we only employ mature counselors who demonstrate a high degree of responsibility, outstanding enthusiasm for the campers, and a special talent beneficial to the camp program.

All of the counselors undergo a training/orientation process and are taught to respect the individual needs of each camper. Most of our counselors return year after year and build lasting friendships with each other, the campers, and the camp families.

Online Account

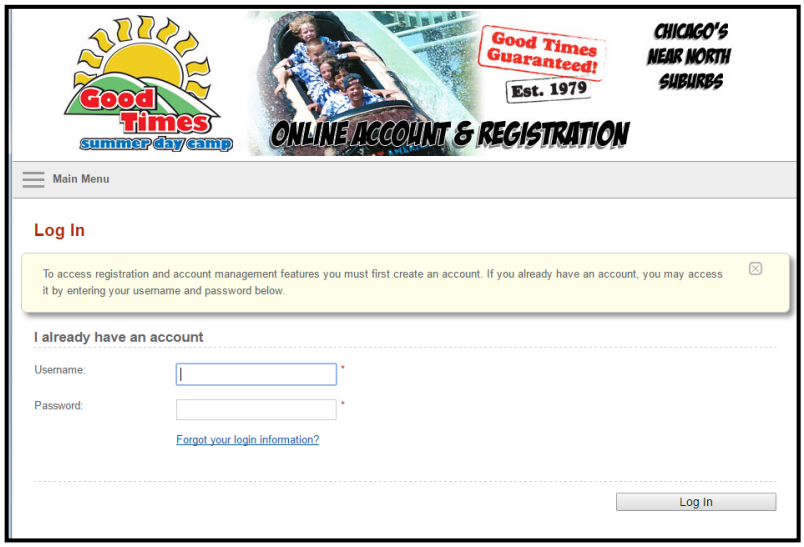
Your online account is a great tool!

- View and Print Statements
- Edit Account Information
- View and Purchase Photos
- Make Payments (MasterCard / Visa / Discover)

To access your account

Go to www.GoodTimesGlenview.com and click the Family Login tab.

At the next screen, type in your username and password that you provided during registration.



Schedules / Changes / Refunds

Schedules:

Final schedules are due by **June 1st**.

Changes:

- **Before June 1st**, you can make any schedule changes through your online account or by emailing your request to: Dave@GoodTimesDayCamp.com
- **After June 1st**, schedule reductions or cancellations will incur fees (see below).

Refunds:

- **Between June 1st and July 1st**, any cancellation or reduction will be refunded 50% of any overpaid monies.
- **After July 1st**, no refunds will be given.
- Registration fees are non-refundable.
- In all cases of cancellation, there will be a $100 minimum fee per camper.

Payments

Camp tuition must be paid in full by June 1st.

To make a payment by Visa, MasterCard, or Discover, please log into your account at www.goodtimescamp.com.

To make a payment by personal check, please mail it to the business office: Good Times Summer Day Camp, 300 Waukegan Road, Glenview, IL 60025.

To make a payment by cash, please stop by the business office.

Parents' "Need To Know"

- Read the Parent Handbook and review necessary material with your camper.
- Always check your camper in with an attendance coordinator.
- Put your camper's name on anything that could get lost.
- Have your camper leave valuables home!
- Have your camper check-in his/her camp bag upon arrival to camp.
- Have your camper place his/her lunch in the appropriate cooler upon arrival to camp. Remember to print your camper's name clearly and legibly on his/her lunch bag.
- Always have your camper wear a Good Times camp shirt on all field trips. This means every Monday & Wednesday.
- Read your calendar and prepare for camp accordingly, i.e. bring a squirt gun on squirt gun day.
- Apply an all-day sunblock and/or insect repellant to your camper in the morning before camp.
- If you ever have any questions or concerns, talk to your camper's counselor and a director right away!

Campers' "Need To Know"

General Rules

- DO make New Friends!
- DO be a good sport
- DO respect camp equipment
- DO respect others
- DON'T bully
- DON'T exclude others

Gymnasium Rules

- DO use appropriate entrances and exits
- DO eat and drink in assigned areas
- DON'T throw balls at others
- DON'T kick balls in the gym
- DON'T run or climb on bleachers
- DON'T wear roller blades or Heelys

HAVE FUN!!!

"If You Ever Need Something" or "If Something Is Bothering You"

- Tell Your Counselor
- Tell Papa Dave

Group Rules

- DO listen to your counselor
- DO stay with your group
- DO clean up after yourself

Pool Rules

- DO listen to counselors and lifeguards
- DO wear sunscreen
- DO keep all clothing/shoes in your camp bag
- DON'T run
- DON'T touch others' camp bags
- DON'T dive into pool
- DON'T push others into pool
- DON'T dunk
- DON'T leave belongings in locker room
- DON'T play in locker rooms

Field Trip Rules

- DO listen to your counselor
- DO stay with your group
- DO wear your current Camp T-shirt

Bus Rules

- DO listen to counselors and bus driver
- DO walk to your seat
- DO share your seat with others
- DON'T stick hands/head outside windows
- DON'T throw anything out windows
- DON'T stand while bus is moving
- DON'T scream
- DON'T push

Extended Hours

The main part of the camp day is between 9:00 AM and 4:00 PM. Extended hours and extra activities are included in the camp program.

Dropping Off Your Camper

DROP OFF Times Vary According To Location:

- Glenview – **St. Catherine Laboure School** (gymnasium)
  MAIN BASE
  7:00am – 8:45am

- Glenview – **OLPH School / Playdium** (gymnasium)
  Satellite Base
  7:00am – 8:20am

- Glenview or Morton Grove – **Poko Loko School**
  Satellite Bases
  6:40am – 8:00am

- Northbrook – **St. Norbert School** (gymnasium)
  Satellite Base
  7:00am – 8:30am

- Deerfield – **Holy Cross School** (gymnasium)
  Satellite Base
  7:00am – 8:20am

- Arlington Heights – **St. James School** (activity room)
  Satellite Base
  7:00am – 8:20am

Basic Info:

- Walk your camper to the counselor stationed at the entrance, check in, then your camper may enter facility.
- Discuss questions and concerns as needed with your camper's counselor or the base director.

Picking Up Your Camper

* Parents wanting their camper to travel home on their own must fill out the "Independent Dismissal Consent" form. Forms can be obtained from a base director.

PICK UP Times Vary According To Location:

- Glenview – **St. Catherine Laboure School** (gymnasium)
  MAIN BASE
  4:00pm – 5:30pm

- All Satellite Bases:
  4:30pm – 5:30pm (Poko Loko 6:00pm)

Basic Info:

- Walk to the counselor stationed at the entrance, check in, then wait for your camper to arrive.
- Discuss questions and concerns as needed with your camper's counselor or the base director.
- If someone unfamiliar to Good Times' staff will be picking up your child, please give a written note to your base director ahead of time with details. Also, let your camper know who will be picking them up and at what time. Please remind anyone unfamiliar to us to have proper identification. Any person listed as an emergency contact will be authorized to pick up your camper(s).
- For any child picked up after closing, a late fee of $1/minute should be paid directly to the staff member staying late with your child.

Activities:

Early Morning / Late Afternoon

St. Catherine Laboure School
(gymnasium)

MAIN BASE

- Outdoor Sports Fields
- Outdoor Playground
- Basketball
- Floor Hockey
- Badminton
- Volleyball
- Ping Pong
- Air Hockey
- Table Hockey
- Foosball
- Wrestling Instruction

SATELLITE BASES

- Basketball
- Floor Hockey
- Badminton
- Volleyball
- Foosball
- Tetherball
- Four Square
- Board Games
- Jump Rope
- Hula Hoops

The final calendar of events is available on our website: GoodTimesCamp.com You will also receive a version at Family Day with additional daily notes and information. Please reference this every day that your camper attends camp.

Watch For:

- costume days (every Friday)
- special lunch days
- early departure & late pck up days
- special event days (costumes, squirt guns)
- special requirements for field trips (i.e. shoes or socks)

Don't Forget:

- lunches
- swimsuits
- sunscreen
- bug spray
- money for concessions / souvenirs
- wear your camp shirt every Monday & Friday!

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Swimming

Good Times uses Glenview's Flick Pool and Roosevelt Pool,, The Wheeling Aquatic Center, Rainbow Falls in Elk Grove Village, BareFoot Bay in Mundelein, The Vernon Hills Aquatic Center, and Key Lime Cove in Gurnee.

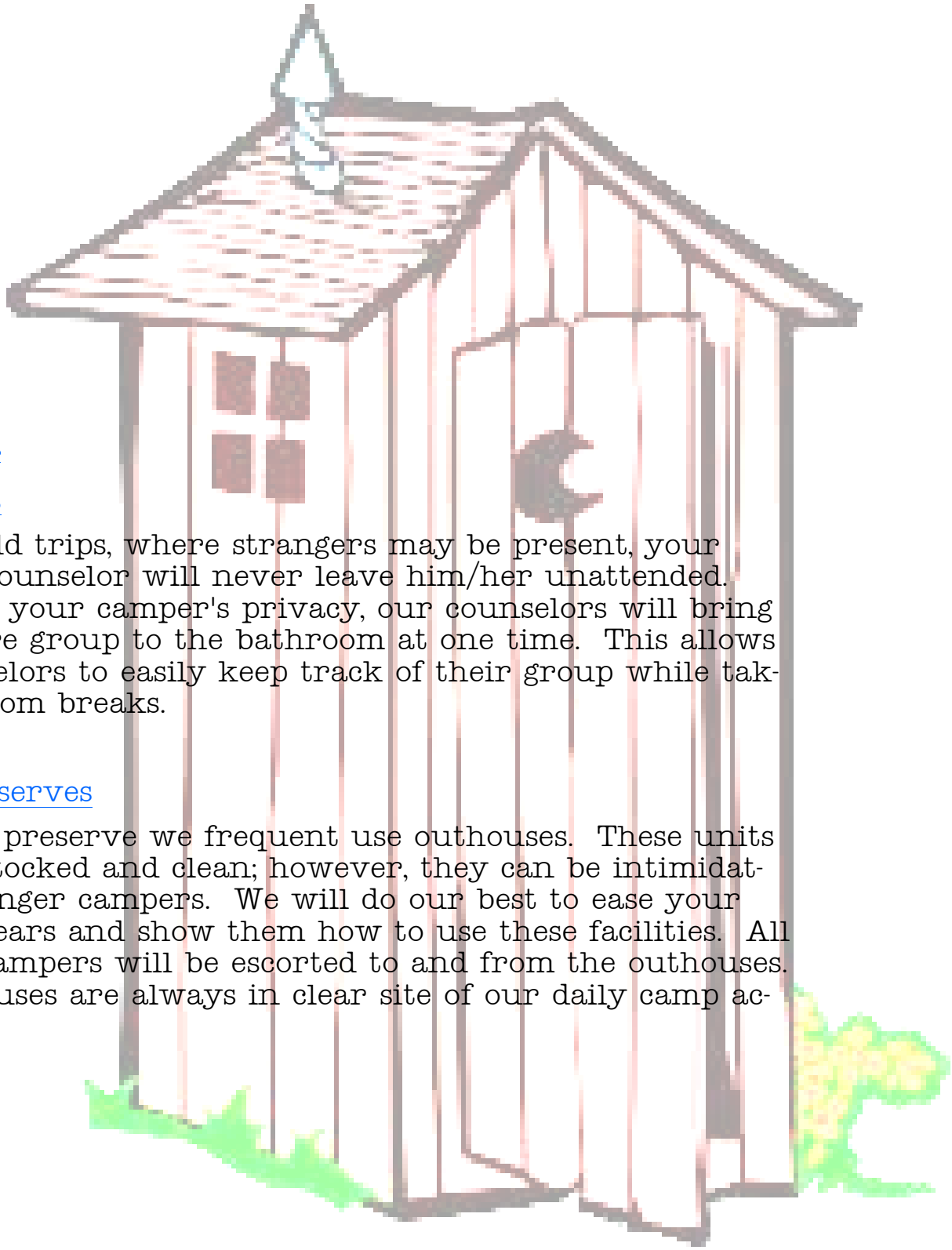
Pool Safety

All pools we frequent are fully staffed with their own trained lifeguards as well as by our Good Times counselors.

All campers are initially assessed to determine their swimming abilities. Following Glenview Park District guidelines: in order for a swimmer to be considered experienced, they must be able to swim across the deep well and back showing no signs of exhaustion. All swimmers that do not pass will be required to wear provided life vests on all swimming days. Reassessments can be done anytime we frequent Roosevelt or Flick pools.

Also, each counselor will familiarize their group with the layout of each pool we visit, reviewing pool rules and pointing out restricted swimming areas.

- Experienced swimmers are allowed supervised swim with freedom to use all the pools' attractions.
- Transitioning swimmers will be required to swim as a group and will be allowed to visit all pool attractions under the direct supervision of their counselor.
- Beginning swimmers will be required to swim as a group, under direct supervision of their counselor(s), only in pool areas designated for beginning swimmers.



Bathrooms

Field Trips

During field trips, where strangers may be present, your camper's counselor will never leave him/her unattended. Respecting your camper's privacy, our counselors will bring their entire group to the bathroom at one time. This allows our counselors to easily keep track of their group while taking bathroom breaks.

Forest Preserves

The forest preserve we frequent use outhouses. These units are kept stocked and clean; however, they can be intimidating to younger campers. We will do our best to ease your camper's fears and show them how to use these facilities. All younger campers will be escorted to and from the outhouses. The outhouses are always in clear site of our daily camp activities.

Inclement Weather

Rainy Days

Many parents wonder what the camp does on those rainy summer days. We have several available options. If the rain is a slight drizzle, we use the shelters at our reserved sites. Here, we can make crafts or play games. If the rain is severe, we always find shelter indoors at places such as our camp base, a movie theater, or a bowling alley. Remember to dress your camper appropriately for the day's weather and events.

Cold Days

Occasionally the summer will bring a few colder days than we are used to. On these days, the scheduled activities will remain the same unless rain mixes into the forecast. Sweatpants, sweatshirts, and even a light jacket will help your camper keep warm and cozy. Always be aware of each day's weather forecast and scheduled activities, then dress your camper appropriately and leave the FUN to us!

*Please note that all pools are heated; therefore, we will swim as long as the outside temperature is 68 degrees or above.

Hot Days

Frequently at camp we experience hot days - some very hot! On these days, camp proceeds as scheduled. Water, sunscreen, and shade are the essentials of our survival. Extra time at the pool, running through sprinklers, chilling out in front of the misting machine, or perhaps an ice cold popsicle will make these hot days as fun as the rest. Ice cold water is always available when we are not on the bus. Campers are also welcome to bring their own water bottle.

Lunch & Friday Cookouts

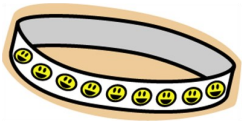
Please pack your camper's daily lunch in a brown bag or Zip-loc plastic bag. Insulated lunch bags are unnecessary and cumbersome in the group's cooler. Each counselor has his/her own lunch cooler with frozen gel packs to keep all lunches fresh. Please remember to label your camper's lunch with his/her name. Watch your camp calendar as there may be a few field trip days that we provide lunch. On Fridays we provide the entertainment and a great lunch! See our calendar for the menu. If your camper has a special diet or just wants something else for lunch, please feel free to bring a sack lunch.

Concessions

Snacks and Drinks

During lunch and upon our return to the main base, we sell concessions. These concessions consist of assorted snacks and drinks all priced from $1 to $2. Please note, you are always welcome to send a snack or drink from home. Please make these snacks non-perishable and keep them separate from your camper's lunch so he/she can access them as he/she wishes. Cold water is always available to the campers when not on the bus.

Wristbands



Concession wristbands are a great way for younger campers to purchase concessions from Good Times. These wristbands eliminate cash and help prevent young children from losing their money. Parents simply purchase wristbands (each worth $1) and place them on your camper's wrist at the beginning of the camp day. Upon their purchase we will remove the wristband. Wristbands can be purchased during Family Day and every camp day at each base. Unused wristbands can be turned in for a refund.

Money at Camp

Money for campers is needed for the following:

- Good Times concessions
- field trip concessions
- pool concessions
- field trip souvenirs

Older campers are allowed to bring money and be responsible for it themselves. If they (or you) want, their counselor will be happy to hold it for them.

Younger campers are just learning about money. We recommend giving them a dollar or so to hold in their camp money holder. This will teach your young camper how to use money and how to become responsible for it. If your camper is not ready for this responsibility, the counselor will be happy to hold the money. Larger amounts of money should always be labeled and given to your child's counselor with spending instructions.

Please remember that other children will pick up any money left unattended. Please speak with your camper about the responsibilities of money.

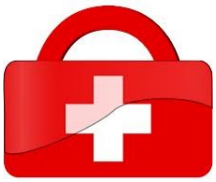
Prize Tokens & Treasure Chest

We love to reward our campers for all things positive, including excellence in attitude, behavior, performance, costume, etc. These rewards include Good Times prize tokens redeemable for concessions or choices from our Treasure Chest which is filled with lots of fun prizes!

Lost & Found

The easiest way to prevent losing anything is to **LABEL IT!** If there is no name on a lost item, we cannot return it to your camper. Labeled items will be returned to your camper's counselor. Unlabeled items will be placed on a general "Lost and Found" table at our main base. As soon as you notice that your camper is missing something, please tell your camper's counselor and Matt or Dave. The sooner we know, the greater the chance of finding the item. **Expensive items should be left at home.**

Health and Wellness



First Aid

All of Good Times counselors are trained in First Aid and CPR. Each counselor always carries a first aid kit for the little ouchies. If professional medical attention is needed, we will contact the EMS immediately. Parents will always be contacted in the event of any emergency, illness, or injury.

Sick Policy

Any campers with a fever, vomiting, or diarrhea will need to be picked up from camp and must be symptom free for 24 hours before returning to camp.

Medication

Our staff will administer basic medication to your camper, as needed, with the proper consent. Always discuss specifics with your camper's counselor and a director.

Physicals

Good Times does not require physicals; however, it is very important for parents to accurately fill out the registration form (i.e. emergency contact phone numbers) and inform us of any pertinent medical issues that their camper may have (i.e. asthma, severe allergies, seizures, diabetes, etc.).

Safety Recommendations

* Multiple inhalers and EpiPens are recommended for camper's with asthma or severe allergies. The camper's counselor as well as a base director will keep these in case of an emergency. If a parent wants their camper to hold their own inhaler or EpiPen, they can; however, we would like the counselor and base director to have one as well.

Water

At Good Times we understand the importance of staying hydrated, especially with being outside in hot temperatures and participating in various activities. Therefore, we will always have plenty of cold water and shade available for our campers. * For a nice treat, pack a frozen water bottle in his/her camp bag for your camper to enjoy while on the bus.

Suncreen

Sunscreen is very important! We recommend all parents apply an all day, high SPF sunscreen to their camper every day of camp. The camp day is long and the hours in the sun add up quickly. Your camper's counselor is also willing to apply additional sunblock throughout the day. Please talk to your camper's counselor directly with instructions and supplies.

Insect Repellant

At times mosquitos can become a real nuisance. Please feel free to have your camper or camper's counselor carry insect repellant as needed. We don't want your child coming home with bites!

Ticks / Spider Bites

Being outside increases your campers risk of spider bites and ticks. Please check your camper head to toe in case they may have gotten bit or have a tick attached to them.

Gophers

Good Times offers a special program at a discounted rate for campers over the age of 12. This program helps transition eager teen campers into responsible working adults. Gophers are assistants to their assigned counselors and in no way have direct responsibility over any camper. Many of Good Times best counselors were at one time campers themselves.

Busing

Good Times travels to our various fun spots by school buses. Our drivers are all professional bus drivers who drive school routes over the course of the year. Each bus is equipped with seatbelts if a camper wishes to use one. Good Times follows Illinois State Law and does not require campers to wear a seatbelt. If you want your camper to wear a seatbelt, please discuss your wishes with your camper and his/her counselor. All of our buses have first aid kits, cell phones, and music.

Visitors / Guests

*Parents of Campers

Parents are always welcome to join their camper for the day or a field trip if space allows. Depending on our destination, a small fee for an extra ticket may be required. Always speak to Dave a few days before your visit. This will help us to better plan for that day.

*Friends of Campers

Does your camper have a special friend or cousin who would like to attend Good Times for a day or more? If we have space, we would love to offer our services for this special guest. We will require consent from a parent or guardian as well as payment in advance. The fee is $110.00 per day. Please speak with Dave for more details.

Social Media

Do you Facebook?

Go "like" Good Times Summer Day Camp: Near North Chicago Suburbs

Do you Instagram?

Follow and tag @GoodTimesGlenview

Cell Phones

Campers are allowed to bring and use cell phones / smartphones at camp. Campers must be of an age to be responsible for their phone. Phones must be used in an acceptable way. For example, communicating with family and friends or playing games. Any inappropriate use, including poor judgement in texts, photos, websites, profanity, sexting, pornography, etc. will result in confiscation of the phone and parental contact.

Behavior / Bullying / Etc.

Campers must be of sufficient maturity to properly care for his/her hygiene and participate in the camp's program. Good Times Day Camp has the right to dismiss any camper whose behavior, attitude or action, is in our judgment, contrary to the best interests of our camp community. This includes but is not limited to: pranks causing bodily harm, embarrassment, destruction of property, excessive fighting or other aggressive behavior, harassment, bullying, sexual behavior, theft, excessive disobedience, or for other conduct that is ruining another camper's experience or is harmful to the camp. Possession or use of tobacco, alcohol, or controlled substances while enrolled in camp will bring immediate dismissal. Possession of any weapon or threatening toy may also bring immediate dismissal. Good Times Day Camp will, if necessary, search for, confiscate and dispose of any items that violate camp policy or are used in inappropriate ways.

Directions / Addresses

- **St. Catherine Laboure School** (gymnasium)
  MAIN BASE
  3425 Thornwood Ave., Glenview

  *The school is 1/2 mile West of Greenwood Ave. on the south side of Thornwood Ave. Follow Thornwood Ave. to Longmeadow Dr., continue on Longmeadow Dr. around the back of the school to the gymnasium entrance.

- **OLPH School / Playdium** (gymnasium)
  Satellite Base
  1776 Glenview Road, Glenview

  *The school gymnasium is 2 blocks west of Waukegan Rd., at the corner of Glenview Rd. and Church St. Enter at the Northwest corner of the building.

- **St. Norbert's School** (gymnasium)
  Satellite Base
  1817 Walters Avenue, Northbrook

  *The school / gymnasium is 1/2 mile west of Waukegan Rd. on the south side of Walters Ave.

- **Holy Cross School** (gymnasium)
  Satellite Base
  720 Elder Lane, Deerfield

  *The school / gymnasium is on the east side of Waukegan Rd., 1/4 mile north of Deerfield Rd.

- **St. James School** (activity room)
  Satellite Base
  820 N. Arlington Heights Road, Arlington Heights

  *The main school is located on the west side of N. Arlington Heights Road, about 1/2 mile north of E. Euclid Ave. The activity area is on the opposite side of the street (east), across from the main school. This can be accessed from behind by turning east on E. Frederick St. and then south on N. Pine Ave.

Pools & Parks

Flick Pool
3600 Glenview Road, Glenview

Roosevelt Pool
2239 Fir Street, Glenview

Wheeling Aquatic Center & Heritage Park
327 W. Dundee Road, Wheeling

Rainbow Falls
200 Rev Morrison Blvd., Elk Grove Village

Vernon Hills Family Aquatic Center
635 N. Aspen Drive, Vernon Hills

Barefoot Bay
1461 N. Midlothian Rd., Mundelein

Key Lime Cove
1700 Nations Dr., Gurnee

Forest Preserves

Blue Star Memorial Woods / Glenview
Located between Wagner Rd. and Harms Rd. on the south side of Lake Ave.
- We camp at the south end of the forest preserve.

Busse Woods / Schaumburg
Located west of Arlington Hts. Rd. on Higgins. Turn north into forest preserve at Elk Grove Rd.
- We camp either grove #2 or #3.

Catherine Chevalier Woods / Rosemont
Located south of I90 (Kennedy Expy) on East River Rd. Turn west into forest preserve.
- We camp at either grove #1 or #2.

Half Day Woods / Lincolnshire
Located about 1 mile north of Half Day Rd. (Rt. 22) on the east side of Milwaukee Ave.
- We camp at shelter C which is the northern most grove.

Harms Woods / Glenview
Located off Harms Rd. between Golf Rd. and Old Orchard Rd.
- We camp at the southern most grove (#1) .

Old School Forest Preserve / Libertyville
Located about 3 miles north of Rt. 60 on the east side of St. Mary's Rd.
- We camp at shelters A and B (The Meadows), which are the first groves off the forest preserve's circular loop drive.

St. Paul Woods / Morton Grove
Located about 1/4 east of N. Caldwell Ave. on the north side of Oakton Rd.
- We camp at the southern most grove (#4).